

**Recertification of Diplomate of
Japanese Society of Toxicologic
Pathology (DJSTP): Guideline**
(Fiscal 2022)

Japanese Society of Toxicologic Pathology (JSTP)

Completion and Submission of the Application Form for Recertification of Diplomate of Japanese Society of Toxicologic Pathology (DJSTP)

In fiscal 2022, DJSTP whose term ends after **December 31, 2022** will be evaluated for recertification. If you are uncertain about the effective period of your certification, contact the JSTP Secretariat.

1. Upon submission, the applicant is encouraged to visit the website of the Japanese Society of Toxicologic Pathology (JSTP) for recertification of diplomate of the JSTP. The applicant should refer to [Regulation on Board Certification System of the Japanese Society of Toxicologic Pathology] in “Regulation,” and [Rules and Requirements for Recertification of Board Certification Toxicologic Pathologist, Japanese Society of Toxicologic Pathology] in “Recertification.”
2. The applicant must meet all of the following criteria of eligibility:
 - (1) Continuing full JSTP member at the time of recertification application;
 - (2) Full-time or equivalent post in an area of toxicologic pathology;
 - (3) A total score of 100 points or more of scientific activities as indicated in the attached score table within 5 years before the recertification application (May 1, 2017 to April 30, 2022).
3. Visit the JSTP website to download the forms required for the recertification procedures.
4. If you are applying from overseas, you may submit your application forms by e-mail (attach the required documents).
5. The payment method for the recertification fee will be notified to the applicants separately.

The application form must arrive no later than Friday, April 8, 2022

〈Schedule for DJSTP recertification in fiscal 2021〉

| | |
|---------------|---|
| Late February | The JSTP Secretariat notifies applicable members of rectification procedures. |
| April 8 | Closing day of the recertification application |
| April | The Board Certification Committee (BCC) reviews the recertification (1st BCC meeting) |
| June | JSTP Board of Directors approves the recertification, and the JSTP Secretariat notifies the applicant of the results. |
| August | The JSTP Secretariat sends the recertificate (after confirmation of accreditation fee payment) |

〈JSTP Secretariat〉

■ **The application form should be submitted to:**

JSTP Secretariat

Academy Center, 358-5 Yamabuki-cho Shinjuku-ku Tokyo,

162-0801 JAPAN

TEL: +81(0)6824 9370

jstpath-post@bunken.co.jp

List of requirements for diplomate of Japanese Society of Toxicologic Pathology recertification application

Attach the following materials to your application form for DJSTP recertification. Confirm before submission that the participation certificate and other required attachments include the applicant's name. Any document without applicant's name does not certify the applicant's participation.

| Type of activity | Score item | Required attachments |
|-----------------------------|--|--|
| Academic society activities | Participation as an administrative role (e.g., symposia participant, chairperson, and office director) | Photocopies of corresponding parts in, e.g., program (must include the year of participation) |
| | Participation in JSTP, STP, ESTP or AUTP annual meetings | Participation certificate (photocopies are accepted) |
| | Presentations in JSTP, STP, ESTP or AUTP conferences (principal speaker) | Photocopies of corresponding parts in presentation abstracts (must include the year of presentation) |
| | Presentations in JSTP, STP, ESTP or AUTP conferences (co-speaker) | Photocopies of corresponding parts in presentation abstracts (must include the year of presentation) |
| Publications | JTP, TP, or ETP (lead author) | Reprint of the published article (photocopies are accepted) |
| | JTP, TP, or ETP (coauthor) | Reprint of the published article (photocopies are accepted) |
| | Articles published in toxicologic pathology in, e.g., other journals, and books (lead author) | Reprint of the published article (photocopies are accepted) |
| | Articles published in toxicologic pathology in, e.g., other journals, and books (coauthor) | Reprint of the published article (photocopies are accepted) |
| Seminars | Participation in JSTP slide conferences, JSTP education seminars, Seminar for answer explanations for JSTP microscopy examination ^{Note 1} , veterinary pathology seminars of the Japanese Society of Veterinary Pathology (currently the Japanese College of Veterinary Pathologists), or slide seminars of the Japanese Society of Veterinary Pathology (currently the Japanese College of Veterinary Pathologists) | Participation certificate (photocopies are accepted) |
| | Participation as a leading role (e.g., lecturer ^{Note 1} , organizer, and chairperson) | Photocopies of corresponding parts in, e.g., textbooks and programs |

ESTP: European Society of Toxicologic Pathology; JTP: Journal of Toxicologic Pathology;

TP: Toxicologic Pathology; ETP: Experimental and Toxicologic Pathology

AUTP : Asian Union of Toxicologic Pathology

Note 1: No participation certificate is available for the 2nd to 3rd Seminars for answer explanations for JSTP microscopy examination. Please submit the document to declare your attendance for these seminars for confirmation by the JSTP secretariat.

- * When a reprint of an article is in a language other than Japanese or English, the reprint must include Japanese or English title and summary.
- * There is no space for name entry in the JSTP participation certificate. Submit an additional copy of the name card (this is needed to confirm that the applicant him/herself participated in the conference).
- * The applicant must have completed to pay the annual fees before recertification. Please pay the fee as soon as possible if you have not.

Diplomate of Japanese Society of Toxicologic Pathology

– Application form for recertification –

| | |
|--|---|
| Name of applicant | <div style="display: flex; justify-content: space-around;"> First name Last name </div> |
| Date of birth | (month/day/year) |
| Applicant's affiliation address and telephone number | Institution: Street: City, State, Country: Zip code: Tel: Fax: |
| Job title and duties | |
| Applicant's home address and telephone number | Street: City, State, Country: Zip code: Tel: Fax: |
| Contact | Check either of the following on your request <input type="checkbox"/> Affiliation <input type="checkbox"/> Home |
| E-mail address | |

Classification No. _____

* For JSTP secretariat use only (the applicant should not enter the following)

| | |
|-------------------------------------|--|
| JSTP Member – Membership No. / Name | |
| Payment of annual fee | Paid in full / Not paid in full (JPY _____) |
| Date of receipt of application | |
| Score / Results | points / Certified • Not certified |
| Date of renewal | (month/day/year) |
| Renewal certificate No. | |

Diplomate of Japanese Society of Toxicologic Pathology – Self-reported score table: recertification –

| Type of activity | Score item (2017.5.1~2022.4.30) | Attachment No. | Self-reported score | | BCC assessment | |
|-----------------------------|---|----------------|---------------------|----------|----------------|----------|
| | | | Score | Subtotal | Score | Subtotal |
| Membership history | Membership history (10 points/year) | / | 50 | 50 | | |
| Academic society activities | Participation in JSTP, STP, or ESTP conferences (10 points/event) | | | | | |
| | Participation in 2022JSTP&AUTP conferences (15 points/event) | | | | | |
| | Participation as leading and administrative roles (10 points/event)* (e.g., lecturer, symposia participant, chairperson, or office director) | | | | | |
| | Presentation in JSTP, STP, or ESTP conferences (principal speaker) (10 points/event) | | | | | |
| | Presentation in 2022JSTP&AUTP conferences (principal speaker) (15 points/event) | | | | | |
| | Presentation in JSTP, STP, or ESTP conferences (co-speaker) (3 points/event) | | | | | |
| | Presentation in 2022JSTP&AUTP conferences (co-speaker) (5 points/event) | | | | | |
| Publications | JTP, TP, or ETP (lead author) (10 points/event) | | | | | |
| | JTP, TP, or ETP (coauthor) (3 points/event) | | | | | |
| | Articles published in toxicologic pathology in other journals (lead author) (10 points/event) | | | | | |
| | Articles published in toxicologic pathology in other journals (coauthor) (3 points/event) | | | | | |
| Seminars | Participation in JSTP slide conferences, JSTP education seminars, or Seminar for answer explanations for JSTP microscopy examination (5 points/event) | | | | | |
| | Participation in meetings of the Association of Experimental Animals and Pathological Specimens (3 points/event) | | | | | |
| | Participation in veterinary pathology seminars of the Japanese Society of Veterinary Pathology (currently the Japanese College of Veterinary Pathologists) (3 points/event) | | | | | |
| | Participation in JSTP-CPA-STP Joint Education Seminar conferences (3 points/event) | | | | | |
| | Participation in slide seminars of the Japanese Society of Veterinary Pathology (currently the Japanese College of Veterinary Pathologists) slide seminars (2 points/event) | | | | | |
| | Participation as leading and administrative roles (10 points/event)** (e.g., lecturer, symposia participant, chairperson, or office director) | | | | | |
| Total | | | | | | |

- * JSTP, STP, and ESTP conferences, and JSOT joint symposiums (2016/43rd and 2017/44th, 2018/45th, 2019/46th, 2020/47th)
- ** JSTP education seminars, JSTP slide conferences, Seminar for answer explanations for JSTP microscopy examination, meetings of the Association of Experimental Animals and Pathological Specimens, veterinary pathology seminars and slide seminars of the Japanese Society of Veterinary Pathology (currently the Japanese College of Veterinary Pathologists),