

**Certification Examination for  
Diplomate of Japanese Society of  
Toxicologic Pathology (DJSTP):  
Guideline**

(Fiscal 2023 / 30th examination)

*Japanese Society of Toxicologic Pathology (JSTP)*

## **Completion and Submission of the Application Form for Diplomate Certification Examination**

1. Upon application, the applicant is encouraged to visit the website of the Japanese Society of Toxicologic Pathology (JSTP) to read the Regulation on Board Certification System of Diplomate of the Japanese Society of Toxicologic Pathology (DJSTP).
2. The applicant must meet all the eligibility requirements in (3) of “3. Certification Examination” in the above “Regulation.”
  - a. Full JSTP membership at the time of application with more than 3-year history (continuous or in total) of membership [if you apply for the examination in fiscal 2023 (30th examination)]; you are eligible if you had become a JSTP member by April 30, 2020.  
Contact the JSTP Secretariat if you wish to know when your membership started.
  - b. A total score of 80 points or more of scientific activities specified in the attached score table;
  - c. Participation in JSTP activities, seminars, and publications;
3. The applicant is requested to show his/her own scores according to the assessment criteria, and specify the scores in the self-reported score table.
4. The applicant should prepare materials required to prove self-reported scores (see the separate “List of attachments for application for certification examination” for details), and place a serial number e.g. by stickies.
5. The applicant should send one set of required materials, i.e., the application form, self-reported score table, and attachments (list of attachments, and list of published articles and presentations at conferences, and reprints or copies of up to 10 main articles and presentations), résumé (see the attached sample; the résumé must include research experience), to the JSTP Secretariat (address below).
6. The qualifications for the Certification Examination are valid for three years including the year the qualification was confirmed. Submission of the score table and the attachments is exempted for two years. The corresponding applicant should only submit the application form and the résumé.
7. If you are applying from overseas, you may submit your application form and the résumé by e-mail (attach the required documents).

### **The application deadline: Friday, April 7, 2023**

- The Board Certification Committee (BCC) will assess the eligibility, and will send the examination admission ticket to the eligible applicant.
- Following the receipt of the examination admission; he/she should transfer the examination fee JPY 40,000 into the following account. Without payment, the applicant will not be allowed to take the examination.
- The JSTP Secretariat will notify the applicant of his/her examination results. The JSTP Secretariat will not return materials received.
- The applicant who has passed the certification examination is requested to transfer the accreditation fee JPY 20,000 into the following account. The DJSTP certificate will be sent from the JSTP Secretariat after confirmation of payment.
- Application for recertification is every five years. Rules and regulations are available separately.
- When any fraud is found during application or examination, or in any event that makes the applicant

ineligible for the DJSTP, the JSTP may revoke the once granted certification.

- The payment method for the examination fee will be notified to the applicants separately.

**〈JSTP Secretariat〉**

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**■The application form is to be submitted to:**

**JSTP Secretariat**

**Academy Center, 358-5 Yamabuki-cho Shinjuku-ku Tokyo,**

**162-0801 JAPAN**

**TEL: +81(0)3 6824 9370**

**[jstpath-post@as.bunken.co.jp](mailto:jstpath-post@as.bunken.co.jp)**

# Diplomate of Japanese Society of Toxicologic Pathology – Application form for certification examination –

Name of applicant	First name	Last name
Date of birth	(month/day/year)	
Applicant's affiliation address and telephone number	Institution:	
	Street:	
	City, State, Country:	
	Zip code:	
	Tel:	Fax:
Applicant's home address and telephone number	Street:	
	City, State, Country:	
	Zip code:	
	Tel:	Fax:
	Contact	Check either of the following on your request Affiliation                      Home
E-mail address		
Examination site*	Osaka [Toyama, Gifu, Aichi, Shizuoka and westward and overseas] Tokyo [Niigata, Nagano, Yamanashi, Kanagawa and northward]	
Language	Check either of the following on your request Japanese                      English	

\*There is a possibility of adjusting the allocation of examination sites depending on the situation when the number of examinees is determined.

Classification No. \_\_\_\_\_

\* For JSTP secretariat use only (the applicant should not enter the following)

Membership No.	
Initial date of membership	
Payment of annual fee	Paid in full / Not paid in full (JPY                      )
Date of receipt of application	(month/day/year)
Identification No.	
Results	Certified • Not certified

**Résumé (sample) \*Add lines as needed.**

Name	(Original family name)	
Date of birth	(month/day/year) Age (years)	
Address	Street: City, State, Country: Zip code:	
	TEL	FAX
Affiliation	Institution: Street: City, State, Country: Zip code:	
	TEL	FAX

**Educational background**

April, #####	Department of ###, University of ###
March, #####	Graduated from the Department of ###, University of ###
April, #####	The graduate school of ##### University
March, #####	Graduated from the graduate school of ##### University

**Employment history**

	Currently,

**Research**

	Currently,

**Certifications**


**Academic society membership**

JSTP	(From: To: Currently active member)

The above statement is true and correct.

Name: \_\_\_\_\_

# List of Application Materials for Certification Examination

Name: \_\_\_\_\_

## Publications

[Articles published in JSTP journals]

Lead author

Title, J. Toxicol. Pathol., Vol., No. Page, Year

Coauthor

Title, J. Toxicol. Pathol., Vol., No. Page, Year

[Articles published in other journals]

Lead author

Title, Journal name, Vol., No. Page, Year

Coauthor

Title, Journal name, Vol., No. Page, Year

## Academic society activities

[Participation in JSTP annual meetings]

### annual meeting of the Japanese Society of Toxicologic Pathology

[Presentation at JSTP annual meetings]

Principal speaker

Title, at ### annual meeting, Year

Co-speaker

Title, at ### annual meeting, Year

[Participation in STP, ESTP, or other TP annual meeting]

### annual meeting of the xxx Society of Toxicologic Pathology

[Presentation at STP, ESTP, or other TP-annual meeting]

Principal speaker

Title, Society name, Conference name, Year

Co-speaker

Title, Society name, Conference name, Year

## Participation in seminars

Seminar title, Year

## Assessment for self-reported scores and list of attachments required for application

Type of activity	Score item	Participation score	Presentation score	Attachment
Publications	Articles published in JTP journals	/	20 (10) <sup>note 1</sup>	Reprint or hard copy of PDF file <sup>note 6</sup>
	Published articles in TP, ETP or toxicologic pathology area in other journals		5 (2) <sup>note 1,2</sup>	
Academic society activities	Participation in JSTP annual meeting	10	/	Photocopies of participation certificate <sup>note 3</sup> and presentation abstract <sup>note 4</sup>
	Participation in STP, ESTP, AUTP or other TP annual meeting	5		
	Presentation at JSTP annual meeting	10 (3) <sup>note 1</sup>		
	Presentation at STP, ESTP, AUTP or other TP annual meeting	5 (2) <sup>note 1,2</sup>		
Seminars	Participation in JSTP slide conferences, JSTP education seminars, and Seminar for answer explanations for JSTP microscopy examination	5	/	Photocopy of participation certificate <sup>note 5</sup>
	Participation in meetings of the Association of Experimental Animals and Pathological Specimens, Veterinary pathology seminars of the Japanese Society of Veterinary Pathology (currently the Japanese College of Veterinary Pathologists), and IATP education seminars and JSTP-CPA-STP Joint Education Seminar	3		Certificate <sup>note 5</sup> , and/or certificate of attendance <sup>note 5</sup>
	Participation in slide seminars of the Japanese Society of Veterinary Pathology (currently the Japanese College of Veterinary Pathologists)	2		
	JSTP Webinar	1		Photocopy of participation certificate

JTP : Journal of Toxicologic Pathology; TP : Toxicologic Pathology; ETP : Experimental and Toxicologic Pathology; STP : Society of Toxicologic Pathology; ESTP : European Society of Toxicologic Pathology; IATP : International academy of Toxicological Pathology, AUTP : Asian Union of Toxicologic Pathology.

Note 1: In “Presentation score”, numbers in parentheses show scores for co-authors and co-speakers.

Note 2: No matter the language of presentation, English abstracts must be submitted.

Note 3: Participation certificate for a conference must include the name of the applicant. For the JSTP participation certificate, please add a photocopy of the name card to confirm that the applicant him/herself participated in the conference.

In the case of a joint international conference between an overseas partner conference and JSTP, the total grade will be assigned as if the presentation was made at both conferences (first presenter: 15 points, co-presenter: 5 points).

Note 4: On the copies of presentation abstracts, the year of presentation should be indicated.

Note 5: Photocopies are acceptable. No participation certificate is available for the 1st to 3rd Seminars for answer explanations for JSTP microscopy examination. Please submit a document stating that you participated to these seminars so that the JSTP secretariat can confirm.

Note 6: For the reprint of an article in a language other than Japanese or English, Japanese or English title and summary should be included.

Name \_\_\_\_\_

## Diplomate of Japanese Society of Toxicologic Pathology – Self-reported score form for certification examination –

Type of activity	Score item	No. of events	Attach-ment No.	Self-reported score		BCC assessment	
				Score	Subtotal		
Publications	Articles published in JTP journals (leading author: 20 points/event; co-author: 10 points/event)	Lead author: ----- Coauthor:					
	Articles published in TP, ETP, toxicologic pathology area in other journals (leading author: 5 points/event; co-author: 2 points/event)	Lead author: ----- Coauthor:					
Activities at academic societies	Participation in JSTP annual meeting (10 points/event)						
	Participation in STP, ESTP, AUTP or other TP annual meeting (5 points/event)						
	Presentation at JSTP annual meeting (principal speaker: 10 points/event; co-speaker: 3 points/event)	Lead author: ----- Coauthor:					
	Presentation at STP, ESTP, AUTP or other TP annual meeting (principal speaker: 5 points/event; co-speaker: 2 points/event)	Lead author: ----- Coauthor:					
Seminars	Participation in JSTP slide conferences, JSTP education seminars, Seminar for answer explanations for JSTP microscopy examination (5 points/event)						
	Participation in meetings of the Association of Experimental Animals and Pathological Specimens, veterinary pathology seminars of the Japanese Society of Veterinary Pathology (currently the Japanese College of Veterinary Pathologists), IATP education seminars or JSTP-CPA-STP Joint Education Seminar (3 points/event)						
	Participation in slide seminars of the Japanese Society of Veterinary Pathology (currently the Japanese College of Veterinary Pathologists) slide seminars (2 points/event)						
	JSTP Webinar (1 points/event)						
Total							

BCC, Board Certification Committee; ESTP, European Society of Toxicologic Pathology;

JTP, Journal of Toxicologic Pathology; TP, Toxicologic Pathology; ETP, Experimental and Toxicologic Pathology;

IATP : International academy of Toxicological Pathology. AUTP : Asian Union of Toxicologic Pathology